

EDISON HIGH SCHOOL CHEER & SONG HANDBOOK & CODE OF CONDUCT 2019-2020

Dear Cheerleaders, Songleaders, and Parents,

Edison Cheer and Song has played a key role in spreading school spirit since 1969—the year Edison High School opened. Back in those days, prospective cheerleaders were paraded out in the bowl and voted on by the student body. Popularity was the key ingredient to being part of the squad. Since then, cheerleading and songleading has evolved into an art form and sport of their own—one that is athletic, graceful, and strenuous, which incorporates both gymnastic and dance skills.

In addition to our role as spiritleaders among our student body, we have taken on a more competitive role within the cheer and song community. Our goal each year is to earn national recognition and top placement for our skills, talent and hard work as a team. Because of this competitive aspect of our activity, we train with intensity, and we strive with pure determination at each and every practice. Our goal is to “leave it all out there on the floor!”

Please review the following pages that explain both the expectations and commitment involved in being a cheer or songleader in a competitive program.

Thank you for your interest in our program, and we look forward to an award-winning season that is filled with Charger pride and spirit!

Go Chargers!

Lauren Speegle- Cheer and Song Program Advisor

Brittanee Roberts- Head Song Coach; Sydney Davis-Assistant Song Coach

Eckel Ribadeneira- Head Cheer Coach; Leo Borjas-Assistant Cheer Coach

I. ELIGIBILITY GUIDELINES

- A. The Cheer & Song term will operate on a traditional-year basis. The term will officially begin April 8, 2019 and continue until tryouts of the following year; however, cheerleaders and songleaders will be enrolled in the EHS 6th period Cheer class during the entire 2019-2020 school year, and they will receive P.E. credits and earn a letter grade for the class.
- B. Athletes must maintain a 2.0 grade point average on their semester report cards. Failure to earn a 2.0 GPA for two consecutive semesters will cause a cheerleader or songleader to be academically ineligible until the end of the next semester and will result in benching and suspension from competitions/games.
- C. Any athlete with below a 2.0 gpa at the quarter grading period (end of October) will be suspended from competition and games until verification of a minimum gpa of 2.0 or above. The athlete will still be expected to attend team workouts and practices as assigned by the coach/advisor. **FORGING OR FALSIFYING MONDAY CARD INFORMATION IS GROUNDS FOR IMMEDIATE DISMISSAL FROM THE PROGRAM.**

II. ALTERNATES

- A. The following reasons explain how an Edison Cheer & Song team member can be placed onto the competition alternate list by coaches' discretion:
 1. During the season, an illness, injury or other excused occurrence keeps him/her from participating when a performance is pending. Coaches' discretion will be used to determine what is best for the team as a whole. If the illness or injury resolves but a routine is choreographed and ready, the coach might not allow the member to return in time for the pending performance or performances thereafter. Note: **Spring Tryout results determine sideline team placement. Competition team placement will be determined in the summer and can change at any time throughout the season. Being on varsity sideline does not guarantee a spot on the varsity competition team. Competing on the varsity competition team does not guarantee placement on the varsity competition team for the entire season.**
 2. During the season, the cheerleader/songleader has not acquired the necessary skills for a given routine or that match those skills of his/her team. Coaches' discretion will be used to move members between the Varsity and JV competition teams and can change at anytime. A JV or Varsity Cheerleader/Songleader can be placed on either competition team per advisor/coaches' discretion.
- B. The following reasons explain how an Edison Cheer & Song team member will be placed onto the alternate list because of his/her choices:
 3. During the season, an unexcused absence causes him/her to miss practice within 10 days of a performance, including the performance, or within 6 weeks of travel departure date for travel competitions. This member will remain an alternate at coaches' discretion due to lack of dependability and may be placed in the JV competition routine.
 4. Cheerleader or songleader demonstrates poor attitude, regression of skill, violation of program rules, and or poor performance at practices, games and or competitions. Coaches' discretion will determine when and if the member will return to the routine.

III. THE CHEER & SONG SEASONS

- A. SUMMER: During the summer, we attend camp and begin preparing for football season by learning cheers, sideline dances, assembly routines and by making posters in anticipation for Bell Week. We also begin competition skill-building and choreography.
- B. FALL: Football season is very busy! We cheer, perform at Homecoming and Bell assemblies, and poster the school. In addition, we break into smaller groups and attend a variety of other sporting events such as boys' water polo. We continue to practice for competition. By this point, alternates will be placed on competition teams but positions may rotate or change at any time.
- C. WINTER: After football season, we heighten our focus on our competition routines. Competition is mandatory for all EHS Cheer & Song members. While gearing up for competition, we also cheer at basketball games various other events. We perform at the Winter Sports Assembly and the 8th grade Expo Night. Competition season begins.
- D. SPRING: End of Competition season. We compete at several regional, state and national competitions. We cheer at fewer sporting events during the spring. Attendance at all competitions is required for all members.

IV. FINANCIAL OBLIGATION

- A. Estimated individual costs for the year are approximately \$3,200-\$3,600 per year (not including travel, specialty camps and possible out of state travel). **Fundraisers are available and help bring down costs and make your investment more manageable. (mini camp campers, corporate and family/friend sponsors, company matching, Charger cards)**
- B. We do things as a team and no member will be excluded because of financial reasons. When we cannot cover the costs of something, we pitch in as one team to fundraise for those upcoming costs. If we are unable to raise the money through donations and fundraising, as a team we do not participate in the activity or receive the merchandise we were hoping to purchase. If a loaner uniform is provided, it must be returned at the end of the season. Damaging or misplacing a loaner uniform will result in a charge for replacement/repair.
- C. By signing this contract, you acknowledge the costs involved with our program. You also acknowledge that failure to help us cover these costs will affect the entire program and can damage our ability to remain competitive. (Approximate \$3,000 cost breakdown a year per athlete: \$500 overnight camp, \$600 competitions fees/expenses, \$400 gym/studio rentals, \$300 camp/practice clothes/gear, \$1200 coaching including tumbling/technique classes) additional uniform expenses paid directly to Varsity Uniform Company-varies by individual order most between \$200-\$300 returner, \$500-\$600 new member

V. EXPLANATION OF EXPENDITURES

This section gives background and explanations regarding why and how we accrue these costs:

- **Coaches' Pay:** Without our coaches, we have no program. Coaching includes weekly tumbling classes, weekly technique classes, game and competition coaching.
- **Uniforms:** All members will acquire designated uniforms and warm-ups, practice clothes, bows, and poms and a team backpack and team drawstring bag.
- **Camp:** Overnight Summer Camp
- **Choreography Fees:** A small portion of each member's costs includes payment to various choreographers for sideline routines and competition choreography.
- **Transportation & Trainer:** All buses we order are paid from our transportation account. We are charged a \$30 per athlete cost for the athletic trainer.
- **Competition:** Most competitions require a per-participant or per-team fee. In addition, we have costs associated with purchasing competition music, competition poms, and competition signs. Travel expenses are additional costs.
- **Miscellaneous Supplies/Expenses:** website fees, office supplies, radios, equipment for the shed maintenance,
- **Facility Rental:** Our program rents out dance studio time at Hudson Dance Studio for the song team, the cheer team rents gym time for tumbling classes at a cheer all star gym, SVCA in Huntington Beach.

- **Banquet, Senior Night, and Team Dinners/Bonding:** team holiday party, senior breakfast and dinner, senior night flowers, team bonfires, team pool parties,

VI. PAYMENTS AND REFUNDS

- All checks must have your athlete's name in the memo line of the check. If a returned check is received by the EHS Banker, a "cash only" policy will be put into place.
- A updated donation schedule will be given out at the first parent meeting. The suggested donation dates for the 2019-2020 season are April 26th-\$1000, May 1-online Varsity Uniform Payment Portal by credit card payment directly to Varsity Spirit due in May, July 19-\$500, August 23-\$500, September 20-\$500, October 25-\$500. Alternate donation/payment schedules for more frequent/smaller payments can be arranged.
- No refunds** can be given if a student chooses to break his/her commitment laid out by this contract. For monies not spent by the time of dismissal (excludes coaches' pay), special circumstances must apply—(associated with life-altering events). No refunds will be given for any ordered uniforms, practice clothes, or gear.

VII. EXPECTED BEHAVIOR AND GRADING POLICY

Behavior while on an EHS Cheer & Song team can earn a student several positive rewards: a good grade, a letter for his/her jacket (varsity only) and a participation patch for each year that he/she was on a squad. The following guidelines explain how students earn/lose points and what the behavioral expectations are:

VIII. HEALTH & SAFETY PROCEDURES

- Each EHS Cheer & Song member must have a physical on file with the athletic trainer prior to the first summer practice on July 15th, 2019. They physical must be done on the district physical form, the form can be obtained at www.edisonchargers.com under the athletics tab, under athletic information. Turn in the completed form to the advisor/coach.
- No member will be allowed to practice or perform without his/her inhaler and other vital necessities listed by the physician on the physical form or without clearance from the EHS Athletic Trainer.
- A doctor's note must accompany any excuse of injury/illness from practice and performance. Only the original doctor (or referred specialist) can clear the member to return to practice.
- No member may perform a skill, stunt or exercise without permission of supervising coach.

IX. UNIFORMS AND ACCESSORIES

- Uniforms shall be kept clean and in good condition. In all cases, a cheerleader/songleader must replace permanently damaged or noticeably altered uniforms.
- Uniforms shall be worn for all functions at which the members will perform, as well as to school on the day of such performances or games designated by coaches, advisor and or captains.
- Under no circumstances is the uniform or any part of it to be worn at any function held by a non-school sponsored group. Individuals or groups wearing any EHS Cheer & Song uniform must have consent of the coach/advisor.
- The current uniform or any part of it may not be leased/lent to any unauthorized person without the permission of the coach/advisor.

- E. Uniform and accessory alterations of any kind (including but not limited to embroidery or rhinestoning) must have **prior** consent from the advisor/coach. Any unauthorized changes to the uniform or accessories will result in the removal of the student until changes are reversed.
- F. Jewelry must not be worn with uniform at any time. While in uniform, all members must wear same accessories (bow, headband etc). Nails must be short, and only neutral, natural colors are allowed. Natural hair color must be maintained during the season and for all performances and appearances.

X. RESPONSIBILITIES OF CHEER AND SONGLEADERS

- A. Teach cheers, yells and chants used at Edison High School
- B. Perform for and lead the crowd at all attended games, as well as make posters for assigned athletes. Attend community events as specified by the coach/advisor.
- C. Participate on the designated competition squad.
- D. Be responsible for the planning and the carrying out of pep assemblies in conjunction with the Commissioner of Pep/ASB and other groups participating in this activity.
- E. Coach/Mentor S.A.C. Pepsters
- F. Make required number of posters for Bell Week by assigned due dates.
- G. Support captains, coaches and advisor.
- H. Bring required assigned items to games (sound system, run-thru, flag, signs, etc.)
- I. Be a role model for mini-cheer campers and fellow students of EHS.

XII. RESPONSIBILITIES OF COACHES AND ADVISOR

- A. Coaches – employed by HBUHSD as classified employees who are supervised by Cheer & Song Advisor. Their duties include:
 1. Follow AACCA guidelines for safety
 2. Provide a safe/secure environment for students during program sponsored events
 3. Ensure routines follow the rules and limitations set forth by company sponsoring a competition for which an Edison Cheer or Song team is registered
 4. Physically and mentally train and prepare members to build skills, strength and technique so that Edison Cheer & Song remains a competitive program
 5. Hire choreographers and trainers as needed to develop their team(s)
 6. Enforce rules of the program at all times
 7. Communicate injuries, concerns and other issues to the advisor (and or trainer when applicable) on an immediate, regular and consistent basis so that further communication may take place
- B. Advisor –employed by HBUHSD as a credentialed teacher who is supervised by Edison High School Administration. Duties include:

1. Ensure coaches are able to satisfy their job requirements by providing them with facilities, necessary equipment, support and adequate pay
2. Promote the financial well-being of the Edison Cheer & Song program
3. Communicate with athletes so that they can be successful members of the program (rules, expectations, absences, coaches' /teachers' concerns, etc.)
4. Submit grades for the PE course and daily attendance
5. Determine awards and recognition (relying on coaches' input)
6. Provide calendars and expected schedules to all members/parents (Shutterfly)
7. Investigate and determine actions and resulting consequences when a member has violated a program or school rule (when school administration is not involved)
8. Communicate to EHS Administration regarding the program's travel arrangements, fundraising and extenuating circumstances
9. Partner with teachers/administrators to ensure Edison Cheer & Song members represent Edison High School in the best way possible
10. Perform administrative duties for the program (competition registrations, required district paperwork, accident reports, balance budget, etc.)
11. Release approved press releases to local news agencies and other media.
12. Communicate concerns regarding injury, behavior or other circumstances to parents as needed. Minor warnings issued by coach and advisor might not be communicated to parents. When a punishment resulting in suspension or change in status has occurred, parents will be notified. All head and major injuries will be communicated to parents immediately (if advisor is not able to contact parents, coaches or trainer will contact parents).

XV. RULES OF COMMUNICATION & EXPECTED PARENT BEHAVIOR

- A. EHS Cheer and Song members are expected to directly voice their concerns, questions and issues with their coach and advisor rather than asking a parent to do so.
- B. Members must report any absences or schedule conflicts to their coach and advisor as soon as possible. It is not the job of the parent to communicate this information.
- C. Members should first contact their captains when they have questions about the schedule, assigned attire, or other logistical concerns. If the situation requires contact with the coach or advisor, the captain will suggest the member does so.

- D. Members should keep an operating text message system available in order to receive messages from their captains, and What's App messages sent from coaches and advisor.
- E. Coaches and or advisor are responsible for and in charge of all members while at games, performances, activities and competitions until released to parents; therefore, parents must not communicate or sit with the teams until members have been released.
- F. Parents may make an appointment to meet with the advisor during non-instructional time and at the advisor's convenience.
- G. Parents should **ABSOLUTELY** contact the advisor immediately (if their student will not) regarding any bullying or improper behavior on the part of other members or EHS students toward their student.
- H. Parents must adhere to the HBUHSD Keys to Civility when addressing the advisor.
- I. Parents may not release information to local news authorities or other media regarding Edison Cheer & Song.
- J. Parents may not coach, reprimand or criticize any members at any time.
- K. When traveling with an Edison Cheer & Song team, parents must understand that all members are under the direct supervision of the advisor and coaches. Parent involvement must only occur at the request of the advisor or coaches.
- L. When team members are staying in hotel or dorm rooms, it is imperative that no parent enters these rooms without the consent of the coach or advisor.
- M. Team bonding meals or trips exclude any alcohol use by invited parents while engaging with the members under the supervision of the advisor and or coaches.